

Minutes of Departmental Committee meeting, Dept. of Applied Mathematics with Oceanology and Computer Programming held at 8 P.M on 09.09.2020 through Web Conference:

Members present in the DC meeting:

1. *Prof. Madhumangal Pal*
2. *Prof. Shyamal Kumar Mondal*
3. *Prof. Sankar Roy*
4. *Prof. Dilip Kumar Maiti*
5. *Dr. Ganesh Ghorai*
6. *Dr. Raghu Nandan Giri*
7. *Dr. Krishnendu Barman*

At the outset of the meeting HoD, Prof. Shyamal Kumar Mondal, welcomes all the members and following decisions are taken as hereunder:

1. On the basis of the letter received from the Secretary, Faculty councils for P.G studies vide ref no: VU/PG/94/20 dated 05.09.2020; the matter of offline routine is discussed in the meeting. Offline routine for 1st and 3rd semester, 2020-21 is finalized and a copy of routine will be sent to the PG Secretary.
2. On the basis of abovementioned order from the Secretary, Faculty councils for P.G studies, the matter of online routine is placed before DC members and the routine is finalized for 3rd Semester. After a brief discussion, DC members also decide that each teacher will take 2 classes per week until 1st semester starts.
3. The matter of the Project Evaluation for outgoing 4th semester is briefed in the meeting and DC members are agreed to take online examination of MTM 406 paper on 25th, 26th, 27th September, 2020, subject to the prior permission of the Controller of examination.
4. The matter of the Project assignments to upcoming 3rd semester, 2020 is discussed and decided that the procedure will be handled by Dr. Ganesh Ghorai. Dr. Raghu Nandan Giri and Dr. Krishnendu Barman.
5. On the basis of the letter from the Secretary, Faculty councils for P.G studies vide ref no: VU/PG/94/20 dated 05.09.2020 regarding internal marks of 2nd semester, 2020 is discussed and all teachers are requested to submit their respective internal marks to the HoD on or before 20th September, 2020.
6. Miscellaneous:
 - a. Joint convener of International conference held on 5th, 6th, 7th August, 2020, Dr. Raghunandan Giri and Dr. Krishnendu Barman are congratulated by Prof. Madhumangal Pal with all other teachers for their excellence and performance in this conference with a request to prepare a Conference summary report and also suggest them to publish the abstract of the conference as soon as possible.
 - b. The financial bid of DST-FIST grant is discussed. DC members recommend to use the excess money (around 3.5 lakhs) under Equipment-Networking head towards one more extra Desktop and other necessary items, specially for the upgradation of Server. PI is requested to discuss these matters in the DST-FIST implementation group and finalize the list of items to be purchased under this grant, after scrutinizing all the quotations. PI is also requested to circulate the final list among all colleagues for their information.