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DEPARTMENT OF BUSINESS ADMINISTRATION

Resolution of the Departmental Committee Meeting of Management held on 29-10-2024 at 2.00 pm

Members present:

1. Prof. Tarak Nath Sahu

T. Sahu 29.10.24
S. Biswas 29/10/24

2. Dr. Debasish Biswas

3. Dr. Sudin Bag

S. Bag 29/10

4. Dr. Dipa Banerjee

D. Banerjee 29/10/24

The following resolutions were adopted in the meeting:

Agenda-1: Confirmation of the resolutions of the Departmental Committee meetings held on 8th July, 2024 and 23rd September, 2024.

Resolution-1: The resolutions of the Departmental Committee meeting dated 8th July, 2024 and 23rd September, 2024 have been read and confirmed.

Agenda-2: Finalization of the specification of the computers which will be purchased for the department (In connection with the letter Ref. No. F. 896(15)/2024; Dated: 26/09/2024 from the office of the Finance Officer)

Resolution-2: The members of the departmental committee, after a thorough discussion, finalized the following specifications of the All-in-One Desktop computers which will be purchased for the department out of the sanctioned grant mentioned in the letter Ref. No. F. 896(15)/2024; Dated: 26/09/2024.

Number of Desktop: 20; Branded All-in-One Desktop, Display: 23.4 inch FHD (1920X1080) IPS, Anti-glare; Processor: 12th Generation Intel Core i5; Memory: 8 GB RAM, Expandable up to 16 GB, 512 GB SSD; Camera: IR Camera; Connectivity: Wi-Fi, Bluetooth; Audio: Stereo Speakers, with Keyboard and Mouse.

Agenda-3: Discussion on the reports of teacher's evaluation by the students received from the office of the IQAC in September, 2024.

Resolution-3: We have gone through in details of the student's feedback report and arrange some special tutorial classes for the weak students and assign specific teachers for enriching the domain knowledge as well as to fit them for corporate.

Agenda-4: Discussion for arranging special lectures in the academic session 2024-25.

Resolution-4: The members of departmental committee, after a thorough discussion, finalized the following two names for the special lectures in the academic session 2024-25.

- i) **Prof. Manipadma Dutta**, Former Professor of Vidyasagar University and former Vice-Chancellor of the Teri Institute of Advanced Studies (TSAS), New Delhi;
- ii) **Prof. Girija Sankar Malik**, School of Business, Western Sydney University, Australia.

The members of departmental committee have also finalized the name of **Mr. Sukanta Ganguly**, AGM- Human Resources, P. C. Chandra Jewellery Apex Pvt. Ltd. for an Academic -Industry Interface in the academic session 2024-25.

There was no item in the miscellaneous.

The meeting was ended with thanks to the chair.


29.10.2024
Prof. Tarak Nath Sahu

Head,

Department of Business Administration

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