

## NOTICE

A meeting of the Departmental Committee will be held on 03.8.2023 (Thursday) at 12 noon in the chamber of the HOD. All members are requested to attend the meeting and give their valuable suggestions.

## Agenda

- i. Confirmation of the resolutions of the last DC meeting held on 11.7.2023 and the deferred DC meeting held on 19.7.2023.
- ii. Finalizing the syllabus of SEC 1 and SEC 2 for B.Com.
- iii. Reconstitution of PG Board of Studies in Commerce.
- iv. RAC: Implementation and Schedule for conducting RAC for Ph.D. Research Scholars
- v. Event calendar for the department for 2023-2024.
- vi. Miscellaneous, if any.

Abhyat Singh  
31/7/2023  
HOD, Commerce

[Signature] 01/8/23  
 [Signature] 3.07.23  
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**Meeting of the Departmental Committee held on 03.8.2023**

Members present

Prof. Arindam Gupta -

Prof. Samir Ghosh -

Prof. Kalpataru Bandopadhyay -

Prof. Tagar Lal Khan -

Prof. Brajaballav Pal -

Dr. Tarak Nath Sahu -

Dr. Abhijit Sinha -

*A. Gupta* 3.8.23

*SG* 03.8.23

*K Bandopadhyay* 3.8.23.

*TLK* 03/8/23

*BP* 03.08.23

*TS* 03/8/23

**Resolutions of the Departmental Committee meeting held on August 3, 2023**

- (a) The resolutions of the previous two meetings held on July 11, 2023 and July 19, 2023 were placed and confirmed.
- (b) The syllabus of SEC 1 (Secretarial Practice) and SEC 2 (E-Commerce) were placed and finalised.
- (c) The members resolved to consider the following five new names of the external expert as possible members in PGBOS in Commerce:
- Prof. Arindam Das, University of Burdwan
  - Prof. Ram Prahlad Choudhary, University of Calcutta
  - Prof. Pradip Kumar Samanta, University of Kalyani
  - Prof. Kiranjit Sett, West Bengal State University
  - Prof. Bikram Singh, University of Calcutta
- (d) The members considered the change in the constitution of Research Advisory Committee arising due to the change in headship. In place of Prof. Brajaballav Pal, Dr. Abhijit Sinha will act as the Secretary of Ph.D. Committee in Commerce. The members resolved to commence the procedure of RAC for the Research Scholars. For initiating the process, the HOD shall contact the external experts for knowing their possible availability for conducting RAC. The decision regarding the presence of research scholars in physical or offline mode was left to the concerned supervisors.
- (e) The members resolved to conduct one Special Lecture Programme on a quarterly basis which will start after the commencement of First Semester classes. The names to whom invitation would be given include:
- Prof. Amalendu Bhunia, Hon'ble Vice-Chancellor, University of Kalyani
  - Prof. Pradipta Banerjee, Dean, Faculty council for Post Graduate Studies in Commerce, Sidho Kanho Birsha University
  - Prof. Kishor Goswami, IIT Kharagpur
  - Prof. Amitava Kundu, JNU, New Delhi
  - HR Manager of Supreme Industries
  - HR Manager of Reshmi Group
- (f) The members further resolved to organise a 30 hours Certificate Programme on 'Soft Skill Development and Computer Applications in Business' which will be jointly organised by the Dept. of Commerce and Dept. of Business Administration, Vidyasagar University during the last quarter of 2023. The joint coordinators will be Prof. Samir Ghosh and Dr. Tarak Nath Sahu. The details shall be worked out by the coordinators.
- (g) The members resolved to organise an International Conference in the month of January, 2024.